

**Procedure for Grading Permit Application**  
Custer County, South Dakota

**Grading Permit required.** A *Grading Permit* issued by the Custer County Planning Department is required before any clearing, filling, grading or excavating may begin on undeveloped property intended for residential, commercial or industrial uses. Building and wastewater disposal permits will *not* be issued until a *Grading Permit* has been approved.

**Grading Permit Application.** A *Grading Permit Application* may be obtained from the Custer County Planning Department. Please read it carefully and complete all the information requested. If you do not know the legal description of the property, contact the Custer County Department of Equalization, phone 605-673-8170.

**Grading Site Map.** A site plan map must be submitted with the *Grading Permit Application*. It should indicate lot lines, the location of the public road, proposed driveway and driveway approach locations, proposed building and septic system areas, wetlands and any other pertinent ground features. Sign and date the application and return it to the Planning Office.

**Site Evaluation.** A representative from the Planning Department will conduct an inspection of the job site to determine: (1) setback requirements, (2) drainage requirements, (3) whether the proposed approach and driveway are favorably located with respect to sight distances, grade and curve profiles, and alignment with the public road, (4) suitability of the soil for a septic system, (5) whether flood zone areas are present, and (6) what additional and/or related earthwork may be required.

It is the responsibility of the permit holder to make arrangements for the site evaluation by contacting the Planning Department before grading or excavating begins. Failure to schedule a site evaluation will result in delays in issuing additional permits and assigning a physical address to the property.

**Expiration.** The *Grading Permit* expires one year after the date it was issued. Only one *Grading Permit* is required for any single property or job site. The cost of the permit is \$50.00. If grading takes place over an extended period of time, a *Grading Permit* may be extended or renewed at no additional cost. It is important to keep the Planning Department informed of any changes in the overall grading plan. Grading an area in excess of one acre on previously developed property requires a new permit.